



# SRM ENERGY LIMITED

REGD. & ADMIN OFFICE: 21, BASANT LOK COMPLEX, VASANT VIHAR, NEW DELHI-110057

CIN L17100DL1985PLC303047  
TEL. NO. +91-011-41403205

website: [www.srmenergy.in](http://www.srmenergy.in)  
email: [info@srmenergy.in](mailto:info@srmenergy.in)

Ref: SRMEL/ST.EX./2021-22/

Date: 4<sup>th</sup> August, 2021

**BOMBAY STOCK EXCHANGE LIMITED**  
**DEPARTMENT OF CORPORATE SERVICES**  
FLOOR 25, PHIROZE JEEJEEBHOY TOWERS,  
DALAL STREET,  
MUMBAI-400001

**Our Scrip Code: 523222**

**Sub: Intimation to Shareholders- Request to update the details.**

Dear Sir/Madam,

The Company is planning to conduct its 34<sup>th</sup> Annual General Meeting (AGM) in the month of September, 2021. A board meeting to fix the day, date, time & venue of the AGM is scheduled to be held on 10<sup>th</sup> August, 2021.

In view of the Covid-19 Situation and pursuant to the General Circular No. 02/2021 issued in continuation to its earlier circular no. 20/2020 of 5<sup>th</sup> May, 2020 issued by Ministry of Corporate Affairs and the circular issued by SEBI bearing No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15<sup>th</sup> January, 2021 in continuation of its earlier circular dated 12<sup>th</sup> May, 2020. shareholders are requested to take note of the below facts:-

**a. Notice of the AGM and Annual Report for the Financial Year 2020-21:**

- i) will be sent to all Shareholders by way of electronic mode (e-mail) only, whose e-mail addresses are registered with the Company/ Depository Participants and
- ii) will also be uploaded on the website of the Company at [www.srmenergy.in/](http://www.srmenergy.in/), websites of the Stock Exchange i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com) and also on the website of Central Depository Services (India) Limited (the e-voting agency) (CDSL) at [www.evotingindia.com/](http://www.evotingindia.com/)

**b. Manner of registering/updating email addresses:**

<b>Physical Holding</b>	Send signed request Letter mentioning name of the shareholder , folio number, e-mail id, mobile number, complete address, scanned copy of the share certificate (Front and Back), PAN (self attested scanned copy) and AADHAR (self attested scanned copy), to Registrar and Transfer Agents of the Company, MCS Share Transfer Agent Limited at <a href="mailto:admin@mcsregistrars.com">admin@mcsregistrars.com</a> with a copy marked at <a href="mailto:cs@srmenergy.in">cs@srmenergy.in</a> ), for registering the email address.
<b>Demat Holding</b>	Please contact your Depository Participant (DP) and register your email address and mobile no. as per the process advised by DP.



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**c. Manner of casting vote(s) through Remote E-Voting:**

- a) Shareholders will have an opportunity to cast their vote(s) through remote e-voting facility, on all resolutions set out in the Notice of the AGM.
- b) The detailed instructions for remote e-voting by shareholders holding shares in dematerialised mode, physical mode and for shareholders who have not registered their e-mail addresses are provided in the Notice of the AGM.

This Notice is being issued for the information and benefit of all the Members of the Company. For further information, clarification or assistance in respect of above, concerned shareholders are requested to contact the Registrar and Transfer Agent of the Company and / or the Company at below mentioned addresses:

<b>M/s MCS Share Transfer Agent Limited</b>	<b>SRM Energy Limited</b>
F-65, 1 <sup>st</sup> Floor, Okhla Industrial Area, Phase-I, New Delhi- 110020 Tel: 011 41406149/50/51, E-mail: <a href="mailto:admin@mcsregistrars.com">admin@mcsregistrars.com</a>	21 Basant Lok Complex, Vasant Vihar, New Delhi- 110057 Tel: 011-41403205, Email:- <a href="mailto:cs@srmenergy.in">cs@srmenergy.in</a>

This is for your information and record please.

Thanking you,

Yours faithfully,

**For SRM Energy Limited**

**(Suvindra Kumar)**

**Company Secretary & Compliance Officer**

**ACS-22747**